



## COLLEGE MEDALS POLICY

### Introduction

- Penola Catholic College is pleased to award College Medals to recognize service and loyalty to the College publicly and personally.
- Medals can be awarded posthumously or after the recipient's association with the College has ended
- Medals do not have to be awarded annually if, in the opinion of the Panel of Consulters, no suitable recipient exists.
- Normally one medal per category is to be awarded each year.

### Categories

#### Mary of the Cross Medal

This medal will be awarded to a student who has given service in a pastoral or leadership capacity and has shown loyalty and commitment to the College throughout his/her time as a student.

#### Penola Medal

This medal will be awarded to a staff member, Canonical Administrator or chaplain who has given service in a pastoral or professional capacity and has shown loyalty and commitment to the College for an extended period of time.

#### Josephite Medal

This medal will be awarded to a parent or College friend who has given service in a pastoral, professional or leadership capacity and has shown loyalty and commitment to the College for an extended period of time.

### Panel Of Consulters

A Panel of Consulters will determine the recipients of the College Medals. Panel members will be the College Executive Team. The panel can consult more broadly with members of the College community when required.

## **Procedures**

Members of the wider College community will be invited to submit names of potential recipients to the Panel of Consulters.

A simple majority of the Panel of Consulters present at the meeting must be gained in favour of a potential recipient before the awarding of a medal.

Recipients of medals are to be invited to accept the medal before a presentation is made, and be requested to keep acceptance of the medal confidential until the presentation.

A recipient of an appropriate medal is to receive the medal at an appropriate occasion according to the category and have his/her name listed on the newly created Penola Catholic College Honour Board.